



What is WestLegal Ed?

West LegalEdcenter offers the most current and comprehensive library of online CLE programs, including programs from the nation's most respected national, state and local bar associations and distinguished CLE providers. West LegalEdcenter offers live webcasts, as well as recorded programs that can be taken on demand.

With West LegalEdcenter, you have the ability to:

- Take online CLE for credit in most U.S. states that have credit requirements ([check your state's CLE Requirements](#))
- View program materials online or download materials to enhance your CLE experience
- Simplify CLE reporting by tracking your completed WLEC credits online and downloading Certificates of Completion for your state licensing authorities
- Take notes, make comments, and/or ask questions during live programs
- Take notes or make comments while viewing on demand programs.

How do I get Access to WestLegal Ed?

ATF has a subscription to [West LegalEdcenter](#), the online continuing legal education (CLE) service for ATF attorneys from Thomson West. Once you have an active account in HRConnect and a JTMS user account, your West Legal account will be created and you will receive an email with your user ID and password. If you are an attorney, but are not in the 0905 job series, please contact lsadmin@atf.gov.

How do I find my CLE credits, enrollments and registration information?

- Click **My Home** to see programs of interest and access *My CLE Tracker*, which allows you to view your compliance information.
- Click **My Programs** to see a list of all West LegalEdcenter programs for which you are currently enrolled.
- Click the **Purchase History** tab to view all of the West LegalEdcenter programs in which you have enrolled, including the program titles, program types, purchase dates, and the amounts paid for each program.
- Click **My Compliance/Credits** to set up and generate a report showing your progress toward meeting MCLE requirements for each state in which you are licensed.
- Click the **All Credits** tab to view a complete record of the CLE credits you have earned. This feature automatically adds credit information for West LegalEdcenter programs you have completed and allows you to add external credits you have completed at in-person CLE programs.
- Click the **Add External CLE Program** from a generated compliance report or *All Credits* tab to add CLE credits taken outside of West LegalEdcenter.
- Click **My Profile** under *My West LegalEdcenter* on the left side of any page to view or edit your personal information, payment options and communication options.