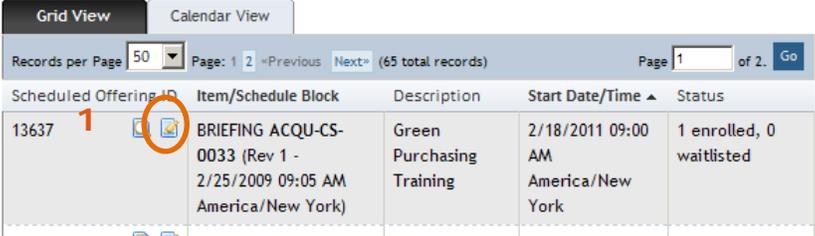
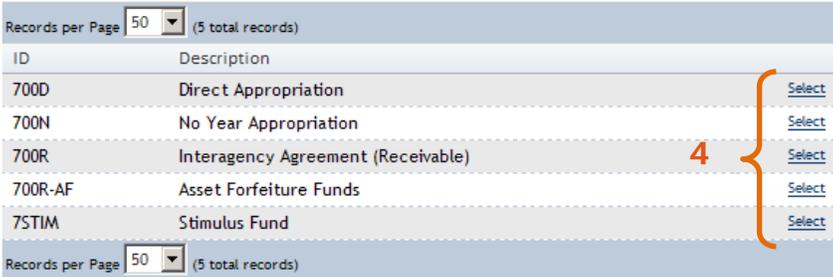
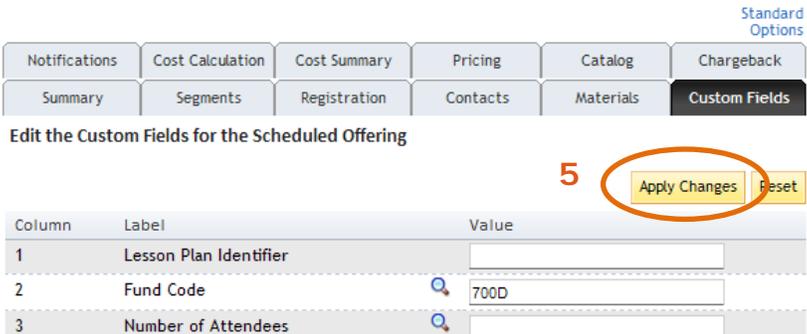


<h2 style="color: #E67E22;">Before You Start:</h2>	<p>It is important to enter the correct funding code in order for LMS reports to distinguish between training that comes out of the standard 700D fund and training that is funded out of a specific appropriations fund such as that for the Southwest Border Initiative. If you are unsure of how your training is funded, contact the person in your program area who manages funding.</p>												
<p><b>1.</b> Locate the desired <b>Scheduled Offering</b> and select the <b>Edit Icon</b>.</p>	 <p>Grid View   Calendar View Records per Page: 50   Page: 1   2   «Previous   Next»   (65 total records)   Page 1 of 2   Go</p> <table border="1"> <thead> <tr> <th>Scheduled Offering ID</th> <th>Item/Schedule Block</th> <th>Description</th> <th>Start Date/Time</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>13637</td> <td>BRIEFING ACQU-CS-0033 (Rev 1 - 2/25/2009 09:05 AM America/New York)</td> <td>Green Purchasing Training</td> <td>2/18/2011 09:00 AM America/New York</td> <td>1 enrolled, 0 waitlisted</td> </tr> </tbody> </table>	Scheduled Offering ID	Item/Schedule Block	Description	Start Date/Time	Status	13637	BRIEFING ACQU-CS-0033 (Rev 1 - 2/25/2009 09:05 AM America/New York)	Green Purchasing Training	2/18/2011 09:00 AM America/New York	1 enrolled, 0 waitlisted		
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<p><b>2.</b> Inside the <b>Scheduled Offering</b>, select the <b>Custom Fields</b> tab.</p>	<p>Scheduled Offering ID: 13637 Item: BRIEFING ACQU-CS-0033 (Rev 1 - 2/25/2009 09:05 AM America/New York) Title: Green Purchasing Training</p> <p>Standard Options</p> <p>Notifications   Cost Calculation   Cost Summary   Pricing   Catalog   Chargeback   <b>Custom Fields</b></p> <p>Summary   Segments   Registration   Contacts   Materials</p> <p><b>Edit the Custom Fields for the Scheduled Offering</b></p>												
<p><b>3.</b> Inside the <b>Custom Fields</b> screen, select the <b>Fund Code Search Icon</b> to search for the appropriate code.</p>	<p>Notifications   Cost Calculation   Cost Summary   Pricing   Catalog   Chargeback   <b>Custom Fields</b></p> <p>Summary   Segments   Registration   Contacts   Materials</p> <p><b>Edit the Custom Fields for the Scheduled Offering</b></p> <p style="text-align: right;">Apply Changes   Reset</p> <table border="1"> <thead> <tr> <th>Column</th> <th>Label</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Lesson Plan Identifier</td> <td><input type="text"/></td> </tr> <tr> <td>2</td> <td>Fund Code</td> <td><input type="text"/></td> </tr> <tr> <td>3</td> <td>Number of Attendees</td> <td><input type="text"/></td> </tr> </tbody> </table>	Column	Label	Value	1	Lesson Plan Identifier	<input type="text"/>	2	Fund Code	<input type="text"/>	3	Number of Attendees	<input type="text"/>
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